



BVZS Poster Presentation Guidelines

SIZE

- Recommended size for conference posters is A0 (841 x 1189 mm).
- Posters must be presented in a 'portrait' orientation (so 841mm wide and 1189mm high)

FORMAT AND ORIENTATION

- The standard format of a conference poster is
 - Title, authors and affiliation
 - Summary
 - Introduction
 - Materials and methods
 - Results
 - Conclusion
 - Contact details

FONT AND STYLE

- The text should be legible from a distance of about 1.5 to 2m. Fonts that are easy to read from this distance are Arial and Times New Roman.
- It is not recommended to use more than 2 font types in a single poster.
- It is recommended that titles and headings appear larger than the other text. Background Choose background and foreground colour combinations that have high contrast and complement each other - black or dark blue on white or very light grey is good.

FIGURES

- The following types of figures can be used for clarity and summarisation of results: graphs, diagrams, drawings, photos
- All figures should be labelled.
- Annotations should be large enough to be read easily from a distance.

DISPLAY OF THE POSTER

- Posters must be available for display by first break on the first day (Friday) of the conference. A member of the Conference Team will show you where the allocated poster area is and assist with fixing it to the designated poster board. Posters must stay in place until lunchtime on the last day (Sunday) of the conference

ABSTRACT AND PRESENTATION OF THE POSTER

- A biography and an abstract of your poster will be printed in the conference proceedings and should be submitted prior to the abstract deadline.
- Your task as the presenter of the poster is to answer questions and provide further details. One coffee or tea break will be scheduled as a poster viewing break. Please be near your poster during this break so that delegates have the opportunity to enquire after your research.
- **Please refer to biography and abstract guidelines**

